[DATE]

California Building Standards Commission

ATTN: Ordinance Filing

2525 Natomas Park Drive, Suite 130

Sacramento, CA 95833

Dear Mr. Rodriguez,

Please accept and file the attached, certified copy of [JURISDICTION] Ordinance No. [FINAL ORDINANCE NUMBER], which adopts local amendments to the 2016 California Building Standards. The amendments were made pursuant to Health and Safety Code Sections 17958.7 and 18941.5, and based upon [JURISDICTION]’s local climatic, geological, and topographical conditions.

For our legal records, please provide written acceptance of this filing by return mail or email.

# Sincerely,

Name

Title